



2023 VOLUNTEER COMMITTEE DESCRIPTIONS

*Please note days of operation are subject to change.
Committee Chairman will communicate a more detailed schedule closer to the tournament.*

Committee	Description	Days of Operation
Admissions/ Will Call	<p>Welcome spectators through the tournament’s entrance gates. Scan tickets and assist with spectator entry onto the course. Respond to miscellaneous spectator inquiries. Assist with will call desk which includes limited ticket sales and redemption of complimentary access codes for military members, first responders and health care workers. Guide exiting spectators back to applicable transportation options.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. • May require standing for long periods of time. 	Thursday, Oct. 19 – Sunday, Oct. 22
Apparel	<p>Inventory, package, and distribute volunteer uniforms. Manage volunteer apparel exchanges. Assist with sale of excess volunteer apparel during Tournament week.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. • Some lifting of boxes required. 	<p>Inventory & Packaging Days:</p> <ul style="list-style-type: none"> • Dates: Monday, September 18 & Tuesday, September 19 • Location: Dominion Energy Innsbrook <p>Distribution</p> <ul style="list-style-type: none"> • Dates: Wednesday, Sept. 20 & Thursday, Sept. 21, Wednesday, Oct. 4 • Location: Dominion Energy Innsbrook/CCV <p>Tournament Week: Monday, Oct. 16 – Sunday, Oct. 22</p>
Caddie Services	<p>Oversee Caddie Hospitality by assisting with caddie registration, distributing towels, and preparing and issuing caddie bibs. Ensure caddie bibs are returned daily.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. 	Monday, Oct. 16 – Sunday, Oct. 22
Corporate Hospitality	<p>Welcome spectators to corporate hospitality venues. Scan access passes and provide applicable wristbands. Answer miscellaneous spectator questions primarily related to directions and facilities.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. • May require standing for long periods of time. 	Friday, October 20 – Sunday, October 22

Course Prep	<p>Install ropes & stakes prior to the Tournament, maintain rope lines throughout Tournament week and remove stakes & ropes after the event. Barricade parking lot. Assist with moving furniture, as needed.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • May require significant lifting. • Must be able to perform outdoor physical labor. 	Friday, October 13 – Monday, October 23
Golf Carts	<p>Allocate and manage golf carts for PGA TOUR Champions Staff and Volunteer Leadership. Maintain a sign in/sign out sheet for the week and place cart signage on individual carts. Ensure cart keys are returned and carts are charged and cleaned daily.</p>	Sunday, October 15 – Sunday, October 22
Honorary Observers	<p>Assist spectators participating in the Honorary Observers Program which allows them to walk inside the ropes with golf professionals during the tournament. Welcome participants prior to their assigned tee time, coordinate credential distribution, review program guidelines and restrictions and guide them to the tee box. Coordinate photo signing and distribution process when participants reach the end of 18-holes.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. 	Friday, October 20 – Sunday, October 22
Long Drive	<p>Measure and record the yardage of a professional's ball on the fairway using scoring devices provided by PGA TOUR Champions staff.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Training on scoring devices is required. • May require standing for long periods of time. 	Friday, October 20 – Sunday, October 22
Lot 2 & ADA Shuttles	<p>Provide cart transportation for disabled spectators from various points on or around the golf course. Provide transportation for Caddies, Media and Volunteer Leadership to and from Lot 2 parking.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Must be age 18 or older with a valid U.S. issued driver's license to operate a golf cart transporting passengers. • Customer service-oriented position. 	Monday, October 16 – Sunday, October 22
Marshals	<p>Provide gallery and noise control on course, assist in player movement, help locate errant golf shots and provide spectators with general information as needed. Marshals are also responsible for assisting with the movement of players on and off the course due to rain delays or whenever deemed necessary.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. • May require standing for long periods of time in addition to walking. 	Thursday, October 19 – Sunday, October 22

<p>Marshals – Venue Management</p>	<p>Provide gallery and noise control in hospitality venues located on Holes 16, 17 and 18.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. • May require standing for long periods of time. 	<p>Friday, October 20 – Sunday, October 22</p>
<p>Marshals – Practice Area</p>	<p>Provide gallery control, assist in player movement and provide spectators with general information, as needed, at the Practice Facility and putting greens. Collect and package balls and distribute name cards for professionals at the Practice Facility.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. • May require standing for long periods of time in addition to walking. 	<p>Thursday, October 19 – Sunday, October 22</p>
<p>Player Services</p>	<p>Manage the registration process for PGA TOUR Champions Professionals, provide information on local services, assist with player dry cleaning and coordinate attendance for local activities for players and their families.</p>	<p>Monday, October 16 – Sunday, October 22</p>
<p>Player Transportation</p>	<p>Inventory and inspect tournament-issued courtesy cars. Provide transportation for players, their families and VIP guests before, during and after the tournament, to and from hotels and airports.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Must be over the age of 25, have a valid, U.S. issued driver’s license, and cell phone. • Customer service-oriented position. 	<p>Friday, October 13 – Monday, October 22</p>
<p>Practice Facility Shuttles</p>	<p>Provide golf cart transportation for amateurs, players and caddies to and from Tuckahoe Creek Practice Facility, as needed for the day. Committee operates during practice rounds, Pro-Am and competition days.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Must be age 18 or older with a valid U.S. issued driver’s license to operate a golf cart transporting passengers. • Customer service-oriented position. 	<p>Wednesday, October 18 – Sunday, October 22</p>
<p>Pro-Am Caddie (Also open to youth, ages 15-18).</p>	<p>Provide caddie services to amateur participants in the Dominion Energy Charity Classic Tom Farrell Memorial Pro-Am.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Must be able to carry a golf bag and walk 18 holes without a break. • Caddie experience is not required, but golf knowledge is a must. Familiarity with The Country Club of Virginia, James River Course is a bonus. • Customer service-oriented position. 	<p>Wednesday, October 18 – Thursday, October 19</p>

<p>Ride Share Shuttle</p>	<p>Provide transportation to and from The Country Club of Virginia, James River Course for Ride Share (Uber/Lyft) passengers.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Must be over the age of 25, have a valid, U.S. issued driver's license, and cell phone. • Customer service-oriented position. 	<p>Friday, October 20 – Sunday, October 22</p>
<p>Special Events</p>	<p>Assist with set up, registration, gift distribution and other tasks for special events and activities during Tournament week including Pro-Am Pairings Party, Pro-Am Days, Greenside Seats and any Military Appreciation activities.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Committee may require minimal lifting. • Customer service-oriented position. 	<p>Monday, October 16 – Sunday, October 22</p>
<p>Standard Bearers (Also open to youth, ages 13-18).</p>	<p>Accompany each professional grouping during play and display their scores on a standard sign.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Must be able to carry a standard sign (approx. 5-7 lbs.). • Must be able to walk 18 holes without a break. • Must be available to work on Thursday or Friday. 	<p>Thursday, October 19 – Sunday, October 22</p>
<p>Supply Distribution</p>	<p>Distribute beverages and snacks to locations on the golf course, starter tents, scoring, practice range, media center, volunteer village, and other designated areas.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Must be age 18 or older with a valid U.S. issued driver's license to operate a golf cart transporting supplies • Must have ability to lift up to 20 lbs. 	<p>Sunday, October 15 – Sunday, October 22</p>
<p>Tournament Hosts</p>	<p>Serve as the on-site welcoming committee for spectators. Greet spectators at various locations and assist them with navigating the course and reaching their desired location. Help spectators navigate the digital Spectator Guide. Answer miscellaneous questions.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • Customer service-oriented position. • May require standing for long periods of time. 	<p>Friday, October 20 – Sunday, October 22</p>
<p>TV Spotters</p>	<p>Relay tournament play information, such as what each player lies and what player is hitting next, to PGATE staff.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • This committee requires golf knowledge and ability to walk the course (keeping pace with assigned group). • Volunteers must be able to work the entire day (approx. 6 hours), Friday – Sunday. 	<p>Friday, October 20 – Sunday, October 22</p>

Volunteer Village

Manage tent where volunteers check in for their respective committees as well as come for snacks & beverages in between their shifts. Maintain a clean and supportive meeting place for the volunteers.

Considerations:

- Customer service-oriented position.

Monday, October 16 – Sunday, October 22

Walking Scorers

Record the scores and statistics of play on handheld PDA devices during the Pro-Am and all competition rounds. Must be able to walk 18 holes without a break. Volunteers will receive training on how to use the PDA device.

Considerations:

- Training on PDA device is required.
- Must be able to walk 18 holes without a break.
- Must be available to work on Wednesday or Thursday shift.

Wednesday, October 18 –
Sunday, October 22