



Dominion Energy®
Charity Classic

DRIVE SHACK®

Volunteer Program Sponsor

VOLUNTEER REGISTRATION TUTORIAL



Before you get started...

Please have the following items ready before you begin registering.

- ☒ Contact Information
- ☒ Emergency Contact Information
- ☒ Top Two Committee Choices
- ☒ Availability for October 16 - 22, 2023
- ☒ Golf Polo and Outerwear Sizes
- ☒ Credit Card Information



REGISTER

[CLICK HERE](#) to access the 2023 volunteer registration page. Please carefully review the information on this page, scroll to the bottom of the page and select “CONTINUE” to begin.



October 16-22, 2023

The Country Club of Virginia, James River Course



Thank you for your interest in the 2023 Dominion Energy Charity Classic volunteer program presented by Drive Shack! The Dominion Energy Charity Classic is the first event of the Charles Schwab Cup Playoff series featuring the top-72 players on PGA TOUR Champions. In its short history, the tournament has been the recipient of the 2022 PGA TOUR Champions Presidents Award as well as the Players Award in 2016, 2017 and 2019. The 2023 tournament will be hosted October 16-22 at The Country Club of Virginia, James River Course.

Volunteers are integral to the success of the Dominion Energy Charity Classic. Over the past seven years, the tournament has relied on over 1,000 volunteers across 25 committees to help successfully execute the event. Please see below or visit our [volunteer guide](#) for important information relating to this year's volunteer program.

Continue >>

VOLUNTEER TYPE

Select your **volunteer type**, enter the password “**23DECCEARLY**” and select “**CONTINUE.**”

Application Type

Please select an application type.

- ☐ Division Directors & Committee Chairmen
- ☒ Adult Volunteer
- ☐ Junior Standard Bearer (Ages: 13-18)*
- ☐ Pro-Am Caddie (Ages: 15 and up)*
- ☐ Rideshare Shuttle (Ages: 25 and up)*

* Age as of October 16, 2023

* Password:

Password

If you need assistance registering or have any questions, please contact Kali Edsall at kaliedsall@pgatourhq.com or 804-234-8842.

<< Previous

Continue >>

Leadership will be emailed a different password.

VOLUNTEER TYPE

Select your **volunteer type** and select “**CONTINUE.**”

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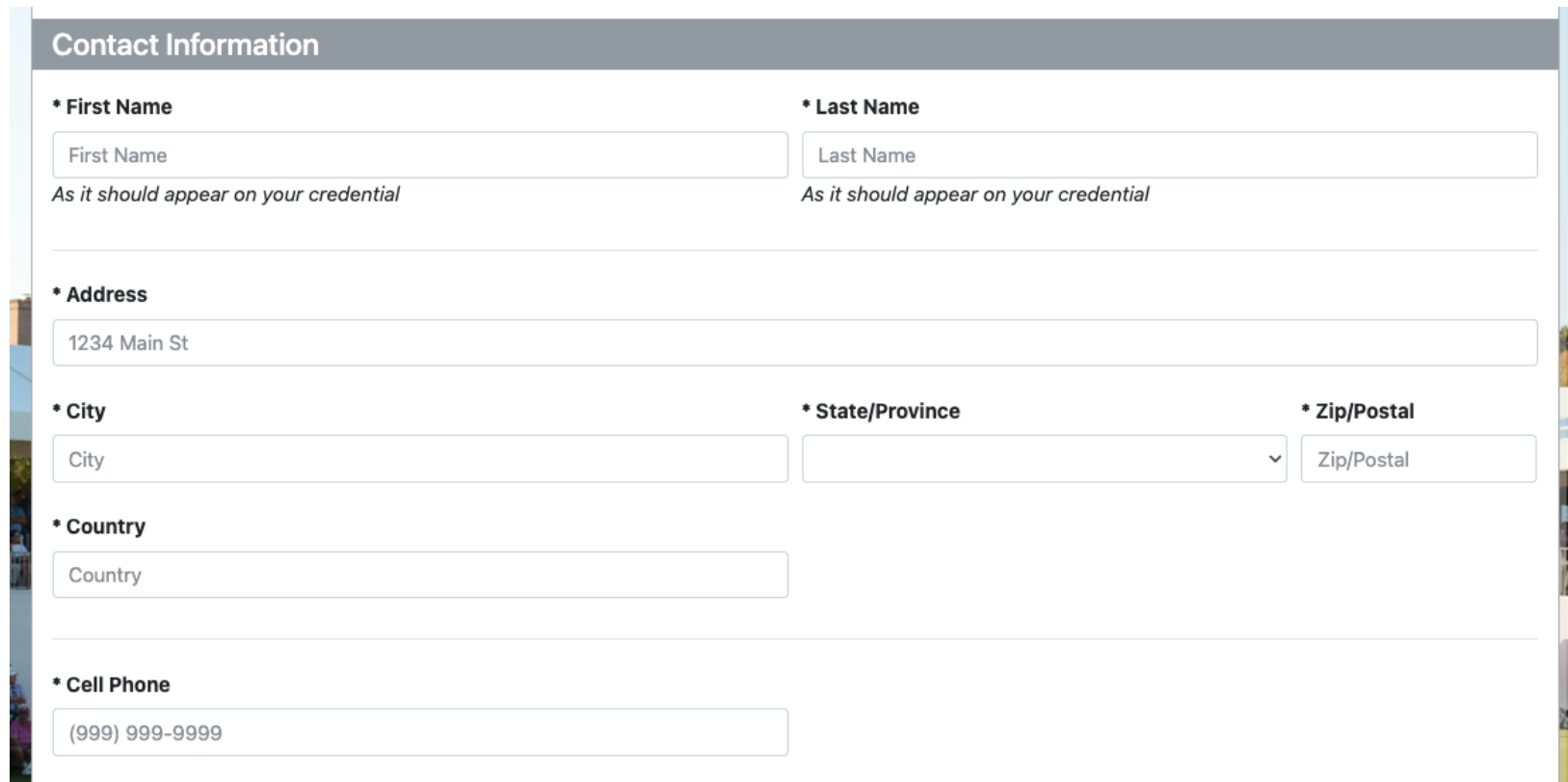
If you need assistance registering or have any questions, please contact Kali Edsall at kaliedsall@pgatourhq.com or 804-234-8842.

<< Previous

Continue >>

REGISTRATION

The first page requires your contact information, emergency contact information, DOB, gender, years worked, general registration information and affiliation (*not applicable to Junior Standard Bearers*). Once you have completed the required forms, scroll down and select **“CONTINUE.”**



Contact Information

*** First Name**
First Name
As it should appear on your credential

*** Last Name**
Last Name
As it should appear on your credential

*** Address**
1234 Main St

*** City**
City

*** State/Province**
▼

*** Zip/Postal**
Zip/Postal

*** Country**
Country

*** Cell Phone**
(999) 999-9999

**If you were given a committee code by your committee chairman, please enter it in the field provided. Otherwise, please proceed to committee selection.*

COMMITTEE PREFERENCE

**You will need to select at least three shift preferences. You will be required to work at least two shifts.*

Select your **committee preferences** along with your **shift preferences**. You may need to answer additional questions based on your committee preferences. Once complete, scroll down and select **“CONTINUE.”**

Committee and Shift Preferences

Please choose your top two (2) committee preferences and your availability to volunteer. You must select at least three shifts that you are available to work. Your availability is just a guide for committee chairs to schedule, not an actual schedule. All volunteers are **required** to work at least two shifts but are encouraged to work three.

All committees will be filled on a first-come, first-served basis. Please [click here](#) to review a complete list of committees with days of operation and specific considerations.

* Choice # 1

-- Select a committee --

Friday 10/13/2023	Saturday 10/14/2023	Sunday 10/15/2023	Monday 10/16/2023	Tuesday 10/17/2023	Wednesday 10/18/2023	Thursday 10/19/2023
Friday 10/20/2023	Saturday 10/21/2023	Sunday 10/22/2023	Monday 10/23/2023	Tuesday 10/24/2023	Wednesday 10/25/2023	Thursday 10/26/2023

* Choice # 2

-- Select a committee --

UNIFORM SIZE SELECTION

**Uniform package will vary by volunteer type.*

Select your **uniform sizes**. Once complete, scroll down and select “**CONTINUE.**”

Uniform Selection

As a volunteer, you will receive the package listed below (retail value over \$300). Please review the Levelwear size chart below before selecting your size.

This package includes:

- One (1) volunteer credential (valid for grounds admission to the tournament & complimentary parking all week)
- One (1) Levelwear golf shirt
- One (1) Levelwear outerwear piece
- One (1) Ahead hat (unisex)
- One (1) lanyard
- One (1) Clear Tote Bag
- 2023 Volunteer Gift
- Six (6) daily tickets - (2) Friday, (2) Saturday, (2) Sunday
- Lunch for each day assigned to work

Men's Golf Shirt

☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large ☐ XXX-Large

Men's Outerwear

☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large ☐ XXX-Large

Women's Golf Shirt

☐ X-Small ☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large

☐ XXX-Large

Women's Outerwear

☐ X-Small ☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large

☐ XXX-Large

<< Previous



Continue >>

ADDITIONAL ITEMS

You have the option to add additional items to your package at an additional cost. Once complete, scroll down and select “**CONTINUE.**”

Additional Items

Additional apparel is available for purchase. Please designate the quantity desired for each size.

Item	Price	Size	Qty
<div>Men's Golf Shirt</div> <div></div>	\$25.00	-- ▾	-- ▾
<div>Women's Golf Shirt</div> <div></div>	\$25.00	-- ▾	-- ▾

VOLUNTEER GOLF OUTING

You have the option to enter a raffle for a spot at the Volunteer Golf Outing on November 13, 2023, at The Country Club of Virginia, James River Course. Once complete, select **“CONTINUE.”**


Volunteer Golf Outing

The Dominion Energy Charity Classic will host a Volunteer Golf Outing on November 13, 2023 at The Country Club of Virginia, James River Course. Due to space limitations, only 100 volunteers will be able to participate in the golf outing. All volunteers are eligible. If you select “YES” to express your interest in participating below, you will be entered into a lottery and volunteer names will be drawn at random during tournament week. Volunteers selected in the lottery will be notified via email during tournament week. Playing positions are non-transferable to other volunteers, family, friends or co-workers.

*** Are you interested in participating in the 2023 Dominion Energy Charity Classic Volunteer Golf Outing?**

☐ Yes ☐ No

Playing position is non-transferable to other volunteers, family, friends or co-workers.



[<< Previous](#)[Continue >>](#)

TERMS & CONDITIONS

Carefully **review the volunteer terms & conditions**. Once complete, please accept, enter your full name and select “**CONTINUE.**”

Terms and Conditions

Please read and accept the Terms and Conditions.

VOLUNTEER REGISTRATION FEES ARE NON-REFUNDABLE.

Should a volunteer be unable to fulfill the obligation to work assigned shift(s) for any reason, such volunteer agrees to IMMEDIATELY notify the assigned Committee Chairman and return the volunteer uniform, credential and any other volunteer-related benefits.

☐

I have read and accept the Terms and Conditions described above.

* Type your full name below. This will be your electronic signature:

Type your full name here

<< Previous

Continue >>


VOLUNTEER SAFETY

****Not applicable to Pro-Am Caddie or Junior Standard Bearer.***

Carefully **review the volunteer safety acknowledgement and watch the video.** Once complete, please accept and select **“CONTINUE.”**

PGA TOUR Volunteer & Golf Cart Safety Acknowledgment

To volunteer for this event, you must watch the PGA TOUR Volunteer Safety Video and agree to the Golf Cart Safety Acknowledgement.



**VOLUNTEERS AND EMPLOYEES
GOLF CART SAFETY TRAINING AND ACKNOWLEDGEMENT**

Golf carts are specifically used for the transportation of persons but are used for utility purposes as well. They are of significant value to our tournaments for efficiency and economic transportation. Recognizing that golf carts are moving vehicles and are considered important pieces of equipment, the PGA TOUR has established safety rules and procedures for their safe operation.

Procedures for Safe Operation of Golf Carts:

- 1. Safe Speed**
 - Golf carts should be operated at a moderate speed, equivalent to a well-paced walk in

[CLICK HERE](#) to watch the PGA TOUR Volunteer Safety Video.

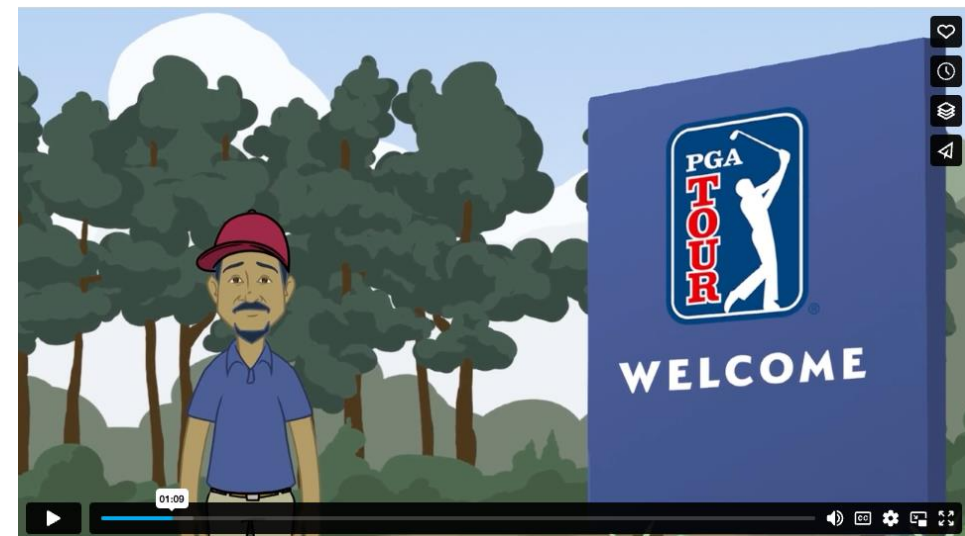
☐

I have read and accept the Golf Cart Safety Acknowledgement and reviewed the PGA TOUR Volunteer Safety Video.

<< Previous

Continue >>

VOLUNTEER SAFETY VIDEO



PAYMENT

*Not applicable to everyone.

Review your package, input your credit card and billing information and select “CONTINUE.”

Payment Information

Application will not be processed until payment is approved.

Package:

\$90.00

Additional Items:

\$0.00

Total:

\$90.00

No Additional Items

Accepted Credit Cards:

MasterCard

VISA

AMEX

* Name On Credit Card

Kali Edsall

* Billing Address

707 East Main Street, Suite 1025

* City

Richmond

* State/Province

VA

* Zip/Postal

23225

* Country

United States

* Credit Card Number

Credit Card Number

MasterCard

VISA

AMERICAN EXPRESS

No dashes or spaces.

* CVV Security Code

CVV Security Code

* Expiration Month

1

* Expiration Year

2023

REVIEW OF INFORMATION

Once you have completed your payment information, you will be brought to the **confirm information page** below. Please review your information for accuracy. Once complete, **YOU MUST SCROLL DOWN AND SELECT “SUBMIT” TO COMPLETE YOUR APPLICATION.**

Confirm Information

Please take some time to review your application. When you click submit, your application will be officially sent.

Full Name:	John Doe
Address:	1234 Easy Street Richmond, VA 23226
Cell Phone:	123-456-7890
Email:	Johndoe@johndoe.com
Affiliation:	None
Committee/Shift Choices:	<div>1.) Apparel</div> <div>Tuesday PM(10/17/2023) Wednesday PM(10/18/2023) Thursday PM(10/19/2023)</div> <div>2.) Golf Carts</div> <div>Monday PM(10/16/2023) Tuesday PM(10/17/2023) Wednesday PM(10/18/2023)</div>

* Please only click "Submit" once, it may take a couple seconds to process your application. Thank you.

<< Previous

Submit

COMPLETED

Once your application has been completed and submitted, you will see this message. You will also receive an email confirmation from noreply@r2it.com. You will receive your committee assignment within two weeks of submitting your registration.

COMPLETED

Thank you for registering to volunteer for the 2023 Dominion Energy Charity Classic.
The tournament has successfully received your application and assigned it number 0016

Your application is under review and you will receive an email confirmation with your committee assignment within two weeks.

If you do not receive your committee assignment, or have any additional questions, please contact Kali Edsall at 804-234-8842.

For more information about the volunteer program presented by Drive Shack, visit <http://www.deccgolf.com>.

Please click Finish below to leave our secured site and return to the tournament site.

Finish

QUESTIONS?

Please contact Erin Murray at 804-234-8840 or erinmurray@pgatourhq.com.



THANK YOU FOR VOLUNTEERING FOR #DECCGOLF!

We look forward to seeing you at The Country Club of Virginia, James River Course in October.