



DRIVE SHACK®

Volunteer Program Sponsor

JUNE 2024

VOLUNTEER NEWSLETTER

FEATURED IN THIS ISSUE

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- Volunteer Guidelines

COUNTDOWN TO
#DECCGOLF

1 2 6 DAYS

CLICK TO ACCESS VOLUNTEER RESOURCES

VOLUNTEER
GUIDE

COMMITTEE
DETAILS

VOLUNTEER
LEADERSHIP



2024 Tournament Dates: October 14 - 20, 2024

THANK YOU!

Volunteers make up the magic behind #DECCGOLF and we are grateful to have you on our team.

CONFIRMATION & ASSIGNMENT

If you have registered, you should have received a confirmation with your committee assignment from **Kali Ryan Jones** at **kaliryanjones@pgatourhq.com**. If you have not received the confirmation/assignment email, please contact Kali Ryan at your earliest convenience.

Volunteer Application Confirmation

KE

Kali Ryan Jones <kaliryanjones@pgatourhq.com>
To: johndoe@gmail.com

Yesterday at 11:22 AM

Thank you for registering to volunteer for the 2024 Dominion Energy Charity Classic! Volunteers are essential to the success and execution of #DECCGolf and we are thrilled to have you join our team of 1,000+ dedicated volunteers this October. Please carefully review the information below as it contains your committee assignment and important information about your volunteer experience.

Name: John Doe

Address:
123 Easy Street
Richmond, VA 12345

Phone:
(804) 123-4567 (Cell)

Affiliation:
None

Assignment:
Volunteer - Marshals Hole 11

SAMPLE COMMITTEE ASSIGNMENT

VOLUNTEER SCHEDULING

All volunteers are required to work at least two shifts.* The preferences you noted on your registration are **NOT** your schedule. Committee Chairs and Hole Captains will begin assigning and communicating volunteer schedules in the coming months. Please communicate directly with your Committee Chair or Hole Captain if there is a conflict.

To review your shift preferences, visit <https://teamworks.r2it.com/web/> and create an account (first-time users) or sign in (returning users). When creating an account, you must utilize the same email used during registration. If you need to update your shift preferences after review, please email Kali Ryan Jones at kaliryanjones@pgatourhq.com.

**Shifts are determined by the committee schedule. Pro-Am Caddies are only required to work one day to meet the minimum shift requirement. If a volunteer registered to be a Pro-Am caddie in addition to their primary assignment, they must work two shifts with their primary committee. The caddie assignment is supplemental.*

Volunteers who meet the two-shift requirement will be eligible for the Volunteer Golf Outing + entered into a raffle for DECC prizes! More shifts = more chances to win. Multiple winners will be selected.

COMMITTEES STILL AVAILABLE

MARSHALS

PRO-AM CADDIE*

RIDESHARE SHUTTLE

STANDARD BEARER*

Less than 50 volunteer opportunities remain! Encourage your friends, family, co-workers and neighbors to register now to be a part of #DECCGolf this fall! Visit **www.deccgolf.com** to view committee descriptions and register.

**Individuals aged 13 - 18 may volunteer as a Standard Bearer. Individuals aged 15-18 may volunteer as a Pro-Am Caddie.*

MARK YOUR CALENDAR

UNIFORM DISTRIBUTION

Wednesday, September 18 | 3:00 - 7:00 PM
Dominion Energy Innsbrook

Thursday, September 19 | 3:00 - 7:00 PM
Dominion Energy Innsbrook

Tuesday, October 1 | 3:00 - 7:00 PM
The Country Club of Virginia,
James River Course

VOLUNTEER ORIENTATION

Tuesday, September 24 | 6:00 - 7:00 PM
General Orientation via Microsoft Teams

Thursday, September 26 | 8:00 - 9:00 AM
General Orientation via Microsoft Teams

Monday, September 30 | 6:00 - 7:00 PM
Marshal Orientation via Microsoft Teams

NOTE: All volunteers are strongly encouraged to attend one general or marshal-only orientation session. Each year the tournament has changes and updates and it is important to be prepared for your volunteer experience. Orientations will review the tournament schedule, tournament policies & procedures, volunteer conduct and more.

VOLUNTEER GUIDELINES

VOLUNTEER ETIQUETTE

As an extension of the #DECCGOLF team, you must adhere to the following volunteer guidelines:

- The official DECC 2024 uniform is required, including the tournament-issued golf polo, khaki bottoms and closed-toed shoes. The tournament-issued hat and jacket are optional. Sandals, open-toed shoes, cargo pants, gym shorts or jeans are not permitted.
- Display your volunteer credential at all times.
- Remain quiet and still during each shot until all players in the group have played out.
- While in uniform, do not drink alcohol or ask for autographs/photos.



VOLUNTEER SAFETY

- Follow all PGA TOUR Golf Cart, Utility Vehicle, Vehicle safety guidelines.
- Wear comfortable, close-toed, and slip-resistant shoes.
- Wear sunscreen, a hat and other protective clothing; check the weather daily to bring appropriate items.
- Don't overexert, stay hydrated, ask for assistance when necessary, and take breaks when needed.
- Practice proper lifting, pushing, and pulling techniques when moving objects.
- Be sure to check in on your fellow volunteers and hold each other accountable to ensure safety.
- Maintain a clean and orderly environment, free of trip hazards.
- Be vigilant to surroundings to prevent being struck by a golf ball or equipment.
- Use proper tools and personal protective equipment (PPE) to perform tasks.
- Report unsafe conditions and incidents to Tournament Staff & Committee Chair immediately.



OCTOBER 14 - 20, 2024
THE COUNTRY CLUB OF VIRGINIA
JAMES RIVER COURSE
WWW.DECCGOLF.COM

@DECCGOLF



PREMIER PARTNERS

HENRICO ECONOMIC DEVELOPMENT AUTHORITY
MARKEL
THE RIVERSTONE GROUP
VCU HEALTH

QUESTIONS?

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