



DRIVE SHACK[®]
Volunteer Program Sponsor

VOLUNTEER LEADERSHIP REGISTRATION TUTORIAL



Before you get started...

Please have the following items ready before you begin registering.

- ✓ **Contact Information**
- ✓ **Emergency Contact Information**
- ✓ **Headshot**
- ✓ **Driver's License**
- ✓ **Golf Polo + Outerwear Size**
- ✓ **Credit Card Information**



REGISTER

[CLICK HERE](#) to access the 2024 volunteer registration page. Please carefully review the information on this page, scroll to the bottom of the page and select **“CONTINUE”** to begin.

**DRIVE SHACK.**
Volunteer Program Sponsor

VOLUNTEER APPLICATION
October 14-20, 2024
The Country Club of Virginia, James River Course



Thank you for your interest in the 2024 Dominion Energy Charity Classic Volunteer Program presented by Drive Shack! The Dominion Energy Charity Classic is the first event of the Charles Schwab Cup Playoffs featuring the top 72 players on PGA TOUR Champions. In its short history, the tournament has been a four-time recipient of the PGA TOUR Champions Players Award (2023, 2019, 2017, 2016) as well as a recipient of the 2022 PGA TOUR Champions Presidents Award and 2018 PGA TOUR Champions Sales Award.

The 2024 tournament will be hosted October 14-20 at The Country Club of Virginia, James River Course.

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VOLUNTEER TYPE

Select “**DIVISION DIRECTORS & COMMITTEE CHAIRMEN,**” enter the password “**DECCLEAD24**” and select “**CONTINUE.**”

Application Type

Please select an application type.

- ☒ Division Directors & Committee Chairmen
- ☐ Adult Volunteer
- ☐ Junior Standard Bearer (Ages: 13-18)*
- ☐ Pro-Am Caddie (Ages: 15 and up)*
- ☐ Rideshare Shuttle (Ages: 25 and up)*
- ☐ **Already Registered:** Order additional items

* Age as of October 14, 2024

*** Password:**

Password

If you need assistance registering or have any questions, please contact the Dominion Energy Charity Classic at 804-234-8840 or kaliryanjones@pgatourhq.com.

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REGISTRATION

The first page requires your contact information, emergency contact information, DOB, gender, years worked, general registration information and affiliation. Once you have completed the required forms, scroll down and select “**CONTINUE.**”

Contact Information

* First Name

First Name

As it should appear on your credential

* Last Name

Last Name

As it should appear on your credential

* Address

1234 Main St

* City

City

* State/Province

* Zip/Postal

Zip/Postal

* Country

Country

* Cell Phone

(999) 999-9999

HEADSHOT UPLOAD

****If you have any trouble with uploading a photo, please send your headshot to Emily Erickson and she can resize.***

Select “**CHOOSE FILE**,” locate and select your photo. Once the file name appears, select “**CLICK TO UPLOAD.**” Once your photo appears in the box below, select “**CONTINUE**” at the bottom of the page.

NOTE: The photo preview may appear altered.

Photo

The tournament may need your headshot for credentialling purposes. Please upload a clear headshot now with a blank background (no sunglasses or hats, please). Please note the photo preview ratio may appear altered.

Step 1:

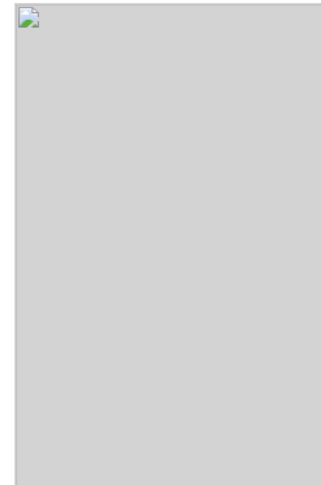
Upload Image
Accepted formats: jpg, jpeg, gif, png

Choose File No file chosen

Step 2:

Click to Upload

Photo



UNIFORM SIZE SELECTION

Select your **uniform sizes**. Once complete, scroll down and select “**CONTINUE.**”

Uniform Selection

As a volunteer, you will receive the package listed below (retail value over \$400). Please review the Levelwear size chart below before selecting your size.

This package includes:

- One (1) volunteer credential (valid for grounds admission to the tournament & complimentary parking all week)
- One (1) Levelwear golf shirt
- One (1) Levelwear outerwear piece
- One (1) Ahead hat (unisex)
- One (1) lanyard
- One (1) Clear Bag
- 2024 Volunteer Gift
- Six (6) daily digital tickets - (2) Friday, (2) Saturday, (2) Sunday
- Lunch for each day assigned to work

Men's Golf Shirt

☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large ☐ XXX-Large

Men's Outerwear

☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large ☐ XXX-Large

Women's Golf Shirt

☐ X-Small ☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large

☐ XXX-Large

Women's Outerwear

☐ X-Small ☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ XX-Large

☐ XXX-Large

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ADDITIONAL ITEMS

You have the option to add additional items to your package at an additional cost. Once complete, scroll down and select “**CONTINUE.**”

Additional Items

Additional apparel is available for purchase. Please designate the quantity desired for each size.

Item	Price	Size	Qty
<div>Men's Golf Shirt</div> <div></div>	\$26.00	-- ▾	-- ▾
<div>Women's Golf Shirt</div> <div></div>	\$26.00	-- ▾	-- ▾

VOLUNTEER GOLF OUTING

You have the option to enter a raffle for a spot at the Volunteer Golf Outing on November 11, 2024 at The Country Club of Virginia, James River Course. Once complete, select “**CONTINUE.**”

Volunteer Golf Outing

The Dominion Energy Charity Classic will host a Volunteer Golf Outing on November 11, 2024 at The Country Club of Virginia, James River Course. Due to space limitations, only 100 volunteers will be able to participate in the golf outing. Only volunteers that meet the minimum shift requirement will be eligible. By selecting "YES" below, you are expressing your interest in participating. Volunteer names will be drawn at random at the conclusion of the Dominion Energy Charity Classic. Volunteers selected in the lottery will be notified via email.

*** Are you interested in participating in the 2024 Dominion Energy Charity Classic Volunteer Golf Outing?**

☐ Yes ☐ No

Playing position is non-transferable to other volunteers, family, friends or co-workers.



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TERMS & CONDITIONS

Carefully **review the volunteer terms & conditions**. Once complete, please accept, enter your full name and select “**CONTINUE.**”

Terms and Conditions

Please read and accept the Terms and Conditions.

VOLUNTEER REGISTRATION FEES ARE NON-REFUNDABLE.

Should a volunteer be unable to fulfill the obligation to work assigned shift(s) for any reason, such volunteer agrees to IMMEDIATELY notify the assigned Committee Chairman and return the volunteer uniform, credential and any other volunteer-related benefits.

☐

I have read and accept the Terms and Conditions described above.

* Type your full name below. This will be your electronic signature:


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VOLUNTEER SAFETY

Carefully **review the golf cart safety acknowledgement and watch the video.** Once complete, please accept and select **“CONTINUE.”**

PGA TOUR Volunteer & Golf Cart Safety Acknowledgment
To volunteer for this event, you must watch the PGA TOUR Volunteer Safety Video and agree to the Golf Cart Safety Acknowledgement.



**VOLUNTEERS AND EMPLOYEES
GOLF CART SAFETY TRAINING AND ACKNOWLEDGEMENT**

Golf carts are specifically used for the transportation of persons but are used for utility purposes as well. They are of significant value to our tournaments for efficiency and economic transportation. Recognizing that golf carts are moving vehicles and are considered important pieces of equipment, the PGA TOUR has established safety rules and procedures for their safe operation.

Procedures for Safe Operation of Golf Carts:

- Safe Speed**
 - Golf carts should be operated at a moderate speed, equivalent to a well-paced walk in

[CLICK HERE](#) to watch the PGA TOUR Volunteer Safety Video.

☐
I have read and accept the Golf Cart Safety Acknowledgement and reviewed the PGA TOUR Volunteer Safety Video.

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VOLUNTEER SAFETY VIDEO



MVR + DRIVER CONDUCT REQUIREMENTS

Carefully **complete the Motor Vehicle Record Information and Authorization/Driver Conduct Requirements**. Once complete, select “**CONTINUE.**”

Motor Vehicle Record Information and Authorization

* Driver's License

State

License Number

Issue Date

Expiration

Please list all other states, if any, which have issued a driver's license to you within the last ten (10) years:

Driver Conduct Requirements

To volunteer for your selected committee, you must agree to the Driver Conduct Requirements.

VOLUNTEERS



Dominion Energy Charity Classic
The Country Club of Virginia, James River Course

Safe Driving Program Driver Conduct Requirements

I understand that the loan and my operation of this vehicle ("Vehicle") is subject to the following terms, and verify that I am twenty-five (25) years of age or older, possess a valid operator's license, and will . . .

☐

I have read and accept the Driver Conduct Requirements.

PAYMENT

*Not applicable to everyone.

Review your package, input your credit card and billing information and select “CONTINUE.”

Payment Information

Application will not be processed until payment is approved.

Package:

\$90.00

No Additional Items

Additional Items:

\$0.00

Total:

\$90.00

Accepted Credit Cards: MasterCard VISA AMEX

* Name On Credit Card

Kali Ryan Jones

* Billing Address

4510 Cox Road, Suite 100

* City

Glen Allen

* State/Province

VA

* Zip/Postal

23060

* Country

USA

* Credit Card Number

Credit Card Number

MasterCard

VISA

AMERICAN EXPRESS

No dashes or spaces.

* CVV Security Code

CVV Security Code

* Expiration Month

12

* Expiration Year

2024

REVIEW OF INFORMATION

Once you have completed your payment information, you will be brought to the **confirm information page** below. Please carefully review your information for accuracy. Once complete, **YOU MUST SCROLL DOWN AND SELECT “SUBMIT” TO COMPLETE YOUR APPLICATION.**

Confirm Information

Please carefully review your application information below. If you need to make changes, please select previous at the bottom of this page. If the information is correct, please select submit at the bottom of this page. **Your application will not be submitted for review until you select submit.** You will receive a confirmation email upon submission.

Full Name:	John Doe
Address:	1234 Easy Street Richmond, VA 23226
Cell Phone:	123-456-7890
Email:	Johndoe@johndoe.com
Affiliation:	None
Uniform Shirt Selection:	Men's: M (x3)
Uniform Outerwear Selection:	Men's: M
Uniform Headwear Selection:	Standard Volunteer Hat
Additional Items:	

* Please only click "Submit" once, it may take a couple seconds to process your application. Thank you.

COMPLETED

Once your application has been completed and submitted, you will see this message. You will also receive an email confirmation from noreply@r2it.com.

COMPLETED

Thank you for registering to volunteer for the 2024 Dominion Energy Charity Classic.
The tournament has successfully received your application and assigned it number 0002

Your application is under review and you will receive an email confirmation with your committee assignment within two weeks.

If you do not receive your committee assignment, or have any additional questions, please contact 2024 Dominion Energy Charity Classic at 804-234-8840 or kaliryanjones@pgatourhq.com.

For more information about the volunteer program presented by Drive Shack, visit <http://www.deccgolf.com>.

Please click Finish below to leave our secured site and return to the tournament site.

Finish

QUESTIONS?

Please contact Emily Erickson at 804-234-8840 or emilyerickson@pgatourhq.com



THANK YOU FOR VOLUNTEERING FOR #DECCGOLF!

We look forward to seeing you at The Country Club of Virginia, James River Course in October.